



SOTHEBY'S INSTITUTE OF ART

Lead Instructor Pre-College – New York

Summer Institute – New York, New York

Department: Summer Institute - Pre-College

Employment Type: Contractor

Minimum Experience: High-level

Created 11/6/23

LEAD INSTRUCTOR / SUMMER POSITION – WORLD ART HISTORY

About Sotheby's Institute of Art

Sotheby's Institute of Art (SIA) is the pioneer in the study of art and its markets. Our academically innovative and professionally focused curriculum enables students to acquire specialized knowledge of art objects, histories, and markets to impact art and related industries. The global Institute, with campuses in New York, London, and Online, is committed to fostering future generations of art business leaders and cultural stewards.

About SIA's Summer Institute – Pre-College

SIA's Summer Institute – Pre-College invites high schoolers who are curious and passionate about the arts to immerse themselves in different facets of the art world while using New York City as their classroom during the month of July. From learning the intricacies of running galleries and museums to exploring painting and drawing techniques throughout history, these two-week courses are designed to engage, inspire, and fuel creativity. Taught by leading scholars and professionals in the field, each course draws on the global expertise of SIA and brings students unrivaled access to the people who drive the international art world forward. Through our dynamic program, students are provided with a hands-on environment to learn, investigate, and explore the international art world while forming meaningful connections with classmates and mentors.

Job Summary

Sotheby's Institute of Art Summer Institute is currently searching for a Lead Instructor with substantial background in art history, including working knowledge of non-Western histories of art. The instructor should be able to distill this information into a nine-day summary course of art history that is accessible both for students with little art historical background and for students with prior art history coursework. Connections with potential guest speakers and institutions in New York City are strongly encouraged for any successful candidate.

Lead Instructors conceptualize, design, and teach a Pre-College course with the in-class support of a Co-Instructor ensuring academic course objectives are met via meticulous and innovative syllabus design and pedagogy. The Lead Instructor is responsible for creating a detailed college-level syllabus with timed daily lesson plans comprised of lectures, daily assignments, several site visits, expert guest speakers,

readings and resources, and a final project. Lead Instructors supervise all class activities between the hours of 9.30 am and 4.30 pm in-person, and accompany the class on site visits, providing bespoke and relevant tours throughout New York City. On the final day, they direct the students' final project presentations, providing constructive feedback. Lead Instructors are also responsible for delivering a written evaluation for each student after the conclusion of the course.

Areas of Content Expertise

World Art History, including non-Western perspectives

Qualifications

At minimum, a Master of Arts degree or commensurate professional experience in the relevant field is required. Teaching or other instructional experience (such as in an Education Department of a museum) is strongly preferred. Three professional references are required.

Essential Duties and Responsibilities

Pre-Session:

- Participate virtually in orientation, training, and other meetings with SIA regarding curriculum development; course technology (Canvas LMS); Protection of Minors; and diversity, equity, and inclusion training.
- In early Spring, develop the course syllabus --including learning outcomes, lectures, course projects, and site visits, as well as inviting guest speakers-- using a standardized template to be provided by SIA, and respond to feedback as part of the course development all the while adhering to set deadlines. Course content must be college-level, consistent with the course description posted on the SIA website and use age-appropriate materials.
- Select appropriate readings and resources to coincide with each daily module in the syllabus. Provide PDF scans of readings.
- Invite approved guest speakers who add substantively to the course content and who speak on age-appropriate topics. All guest speakers must be approved by SIA in advance. The total fees paid to guest speakers must fit within the approved course budget.
- Make the course syllabus, readings, and other course-related content available in a standardized manner through the learning management system, Canvas, by working with the program manager(s), coordinator(s), and/or SIA's Digital Learning team.

During Session:

- Teach the course in-person in New York City between the hours of 9.30 am and 4.30 pm. This means taking the lead in all aspects of the course including classroom lectures or discussions, site visits, guest speaker appearances, and office hours, as well as providing substantive responses to student comments and assignments that encourage critical thinking and correct misconceptions about the subject matter.
- Respond to student inquiries and provide students with positive, constructive feedback on their homework and progress throughout the course.

- Guide students in preparation of their final project and provide feedback on projects in a timely manner.
- Supervise the class's Co-Instructor.
- Attend, facilitate, and escort students to and from site visits within New York City and its immediate surroundings, creating tour content and activities to facilitate on-site learning.
- Submit names to SIA program management of students earning Certificates of Completion on the last day of the course.
- Attend the Closing Ceremony the morning of Day 10.

Post-Session:

- Complete a rubric evaluation for each student, with a 200-word commentary on the final project, to be submitted to SIA no later than one week after the last day of the course. The evaluation should incorporate feedback from the co-instructor and be phrased in a positive, constructive manner.
- Liaise with SIA staff to provide feedback for future planning.

Instructional Dates (Excluding Weekends):

The Lead Instructor – Global Art History will be engaged for two (2) two-week sessions: July 8th – July 19th and July 22nd – August 2nd. These sessions include 9 teaching days (Monday – Friday of the first week; Monday – Thursday of the second week, as well as attendance at Friday morning's Closing Ceremony).

Other Requirements

Because Lead Instructors will be working closely with minors, they will need to pass a background check; they may also be subject to random drug testing.

Language Skills

While no special language skills are required for the position, applicants should be capable of upholding the highest standards of written and spoken English.

Physical Demands

The physical demands listed here are representative of those that must be met by an employee to successfully perform the essential functions of his/her job. Under the ADA, reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to sit, stand, walk, travel up and down stairs, crouch, stoop, and reach.
- Ability to lift 25 lbs.
- Ability to travel within the broader New York City area.

Teaching Fee

\$9,000 per 9-day course. No travel or housing stipend is offered.

To apply, email your resume and cover letter as PDFs to o.kormos@sia.edu. Applications without a cover letter will not be considered. Applications will be accepted until January 5, 2024.

Applicants must be eligible to work in the United States.

Only qualified candidates should apply (NO RECRUITERS).

Sotheby's Institute of Art is an Equal Opportunity Employer.