

Sotheby's Institute of Art-New York

MA in Art Business

FACULTY JOB DESCRIPTION

Job title: Faculty in Art Business
Department: MA in Art Business
Reports to: Academic Director, Graduate Degree Programs
Location: New York
Type: Full-time

JOB PURPOSE:

Founded in 1969, Sotheby's Institute of Art-New York is the premier graduate school of the study of art and its markets. The MA in Art Business ("MAAB") program has pioneered the development of the study of art business and the international art market as an academic discipline. At the same time, it remains a highly vocational course, with a focus on understanding business networks and professional practices. Students from MAAB progress to employment into a broad variety of jobs in art businesses, both public and private sector, across the world.

The new Faculty member will be a key member of the academic team, sharing the delivery of at least 2 Master's Degree courses per semester and advising thesis/master's projects students each academic year. He/she will work closely with the Academic Director, program directors, faculty, and program managers in the administration of the program, and contribute to the continuing development of this emerging discipline.

KEY AREAS OF RESPONSIBILITY:

The role includes: sharing administrative duties with the program director; delivering and attending lectures and leading associated seminars/workshops/office hours; assessing student assignments; accompanying students on local, national and international study visits; conducting personal tutorials; sharing in the student advisory duties of the full-time faculty; guest lecturing in SIA courses; interviewing prospective students.

All academic staff must comply with the standards of the accrediting body (NASAD, NYSED and other accrediting bodies) and the Institute. They are also required to attend academic meetings, committee meetings, Institute meetings, and carry out administrative duties, where appropriate.

MAIN TASKS:

1. To actively participate in the delivery of graduate courses, and to be prepared to assist others, working with the appropriate Faculty.
2. To assess student assignments and supervise Master's theses and projects.
3. To be available for office hours and to generally be available to students, and assist and encourage their academic and personal development throughout the academic year; to be available to offer support to other MAAB students.
4. To accompany and play an active role, together with other academic and administrative staff, on local, national and international study trips.
5. To participate in the clear and efficient running of the MAAB program, to assist the program director and Academic Director in tandem with the program managers.
6. To conduct interviews with prospective students, and to assess their suitability for the program, in consultation with the Academic Director.
7. To maintain a broad knowledge of developments, industry contacts, art world networks, and research in art business to ensure that teaching is up-to-date and of a consistently high standard.

QUALIFICATIONS:

PhD or MBA in Art business or an area related to one or more units of the program, and professional experience in the commercial art world. An expertise in at least one major area of art business relating to international art markets, fine art and finance, art and technology, and the commercial art sector is essential. An understanding of basic mathematical principles, spreadsheet formula, and data analysis is desirable, and the ability to teach these skills with clarity and patience would be ideal.

Minimum Skills (Essential)

1. A good general knowledge of art history and an understanding of the art world and its major players, together with the political and social contexts of art business; an insight into the curatorial contexts and modes of material exchange involved in art business.
2. Evidence of academic participation in the field of art business.
3. Experience of postgraduate teaching to an international student group.
4. Excellent communications skills, writing skills, flexibility and interpersonal skills.
5. Ability to work within a small committed academic team, and to liaise closely with faculty and staff.

Additional Information

Travel will be required throughout each academic year (including weekends).

This role will be expected to demonstrate commitment, creativity and professional support to the academic team, the Institute as a whole and its students.

Please note the following:

US Citizenship or Permanent Residence Status Required

1. **Please submit both your CV and a covering letter for this position. The covering letter should detail your interest in this role and the relevant skills and knowledge you feel you can bring to the role and to the Institute.**
2. **Please submit all documents to this email address: opportunities@sothebysinstitute.com**

3. **Please state in your email where you have seen this role advertised.**

Sotheby's Institute of Art is an Equal Opportunity Employer

PRIORITY DEADLINE: March 15, 2019. We will start reviewing applications in late March.

Updated: Jan 2019