

Sotheby's INSTITUTE OF ART

Application Summer Study - Pre-College New York Summer Study 2018

First Name _____ Last Name _____
Birth Date (Month/Day/Year) _____ Male Female
Address _____ Apt. _____
City _____ State _____ Zip/Country code _____
Country _____
Home Tel. _____ Cell Phone _____
E-mail _____
Current School _____ Graduation Date _____
School Address _____
Name of School Counselor/Advisor/Teacher _____

If the student is under the age of 18, the following must be completed by the primary parent or by the legal guardian.

First Name _____ Last Name _____
Relationship to student _____
Address _____ Apt. _____
City _____ State _____ Country _____ Zip/Country code _____
Home Tel. _____ Cell Phone _____
E-mail _____

I hereby give permission for the student named above to participate in Sotheby's Institute of Art -New York Summer Study Program.

Signature _____ Date _____

In addition to this application completed with signatures, the following documents are required:

- One Letter of Recommendation (from a teacher or guidance counselor)
- Personal Statement of Intent (250-500 words) describing the significance of this experience for you. Indicate relevance to current studies and to future educational, career and personal goals and include any relevant extracurricular activities.

Return a complete application with signatures to:

publicprogramsNY@sothebysinstitute.com with the subject heading "Pre-College Application Submission"

Please do not hesitate to contact us at publicprogramsNY@sothebysinstitute.com if you have any questions about the courses or the application process. When you contact us please identify yourself as a Summer Study Pre-College applicant.

Full details about courses can be found on our website at this link:

www.sothebysinstitute.com/summerny

2018 Summer Study Courses in New York:

Please indicate the course(s) you are interested in attending. Students may register for more than one course where schedules allow. Final course selection needs to be made through online registration after your application has been approved. Full course descriptions can be found at this link: www.sothebysinstitute.com/summerny

While none of the courses have prerequisites, some courses are more advanced than others. Please contact us should you have any questions about the level of difficulty.

JUNE SESSION

4-week courses: June 4 – June 28, 2018

10:00am – 12:30pm

- Art+Money: Fundamentals of the Art Trade
- Good, Better, Best: Art Value and Research
- Art World Marketing, PR and Communications

2:30pm – 5:00pm

- Adventures in Curating
- From Paris to New York: Exploring Modern and Contemporary Art
- Introduction to Art and Finance

2-week courses: June 4 – June 15, 2018

2:30pm – 5:00pm

- How the Art World Works – 2-week

2-week courses: June 18 – June 29, 2018

2:30pm – 5:00pm

- Understanding the Global Art Market
- Experience Art History – 2-week

JULY SESSION

4-week courses: July 9 – August 2, 2018

10:00am – 12:30pm

- Fundamentals of the Gallery Business
- How the Art World Works – 4-week

2:30pm – 5:00pm

- Experience Art History – 4-week
- Exploring Contemporary Art

2-week course: July 9 – July 20, 2018

2:30pm – 5:00pm

- Secrets of the Auction World
- Contemporary Art and Its Markets

2-week courses: July 23 – August 3, 2018

- Building a Collection in Today's Art Market
- Law, Art and Its Markets
- Art World Basics for Artists

Please note: Some courses do fill, so the sooner we receive your application the better chance you will have to secure a spot in the course of your choice. We will notify you by e-mail of acceptance into the program and include instructions for registering. If accepted, you can register for the course through our online registration system by debit or credit card. Full payment is required at the time of registration. You will receive an e-mail confirming your registration and space in the course.

Frequently Asked Questions:

New York Summer Study - Pre-College

Who is eligible to apply for the Pre-College Program?

To be eligible, students must have completed their junior year of High School by June 2018. Although there is no set minimum GPA requirement, the application materials (letter of recommendation, personal statement) should establish that the student has the necessary academic background and level of ability, motivation, and maturity necessary for the course for which they are applying. The course is open to students from around the world and the average age is 24-30 years old. Class size is kept to a maximum of 24 students.

Is an application required?

Yes. Current High School students must submit an application, included in this information guide. We make admissions decisions for all programs on a rolling basis, which means that we will review and act on complete applications as they are received. You will be notified of our decision via e-mail after we have received your complete application and reviewed your materials. If accepted, you can then register for courses.

Where will the classes be held?

The classes will be held at Sotheby's Institute of Art, 570 Lexington Avenue, New York, 6th floor; however, all courses incorporate site visits around the city to facilitate firsthand learning. Students should be comfortable navigating New York subway transportation. Although students will be traveling mostly with their class, they should be confident getting to and from different neighborhoods in the city (including possibly Queens and Brooklyn).

When do courses start and how long do they last?

4-week courses, Monday – Thursday: 10:00am – 12:30pm or 2:30pm – 5:00pm

2-week courses, Monday – Friday: 2:30pm – 5:00pm

See individual course page descriptions for specific times for each course.

Friday mornings are set aside for field trips, Institute-wide events, and on-your-own activities in the city.

During selective lunch breaks, 1:00pm – 2:00pm, we offer lectures by guest speakers to which students are invited to bring their lunches.

Is accommodation available?

This is a commuter program and not a residency program, so there are no accommodations available.

How do I find accommodations if I do not wish to commute?

For students who do not live within commuting distance, links to help research accommodations options can be found on our website. See [this link](#) for more information.

How much does it cost? The tuition costs are:

4-week courses: \$3,750 for one course and \$7,000 for two courses

4-week course paired with 2-week course: \$5,700

2-week course: \$2,350 per 2-week course

There is a one-time non-refundable \$50 registration fee. Full payment is due upon registration. The registration fee increases to \$100 after May 8 for courses beginning June 4 and after May 22 for those starting June 18; After June 12 for courses beginning June 9 and after June 26 for those starting July 23. Enrollment closes on the Thursday of the first week for 4-week courses and on Tuesday of the first week for 2-week courses.

Frequently Asked Questions:

New York Summer Study - Pre-College - Continued

What is included in the cost?

The cost covers all course lectures, entrances to museums and course materials. In addition, we offer activities for the entire student body including lectures twice a week during the lunch hour, Friday morning tours, evening speaker panels and social events, and a farewell lunch at the end of the session. All of these, along with materials and admissions for site visits, are included in the course fee. Accommodation is not available and is not included in the cost of tuition.

How do I register?

Once you have received notice of acceptance by email you can register for a course. Online registration is available from our website 24 hours a day, 7 days a week. Interested students should first read the registration Terms and Conditions for the Summer Study Pre-College Application, found below. Once registration information and payment are received, students should expect to receive an e-mail confirmation within one week. Students will receive another e-mail with additional Summer Study details a few weeks before the course begins.

Will there be an orientation?

There will be an orientation session for all students attending Summer Study on the first day in the hour before your course begins. During this session you will review the student handbook and other summer information, hear about the schedule for general summer study events and meet other students and staff. You will receive an e-mail reminder with details about the orientation a few weeks before the course begins.

A Summer Study Online portal that provides resources such as the Student Handbook, maps and research databases is available to all summer participants about a month before they arrive.

Can I gain academic credit for Summer Study?

Courses in New York are offered on a non-credit basis.

Are there written assignments or exams?

Since these are non-credit courses most do not have written assignments or exams, although in certain courses students may be asked to research and present to the class.

How do I decide which course(s) to take?

If you are having difficulty deciding which is the best course for you, please feel free to contact us for guidance indicating you are a Pre-College applicant at publicprogramsNY@sothebysinstitute.com.

Do students receive a Certificate of Completion?

Yes, all students will receive an official Sotheby's Institute of Art Certificate of Completion. These will be distributed on the last day of the course. Students are expected to attend all sessions of the course.

Do students from outside the United States require a visa?

Sotheby's Institute of Art recommends that you check with the U.S. Government's official visa website. Most international students can complete our summer programs while visiting the U.S. on a tourist's visa.

Do students need to supply a language certificate such as TOEFL?

Students are not required to supply a language certificate but must be aware that the courses are conducted in English and a good working knowledge of the language is recommended.

Further questions?

Please contact us at: publicprogramsNY@sothebysinstitute.com. In communications, please indicate that you are a Pre-College applicant.

Terms & Conditions:

New York Summer Study - Pre-College

THE APPLICATION FORM Please complete all sections of the Summer Study Pre-College Application Form and have your parent/guardian complete the Parental Consent Form. Once we have received these forms and you have been accepted into the program, we will direct you to the online registration system.

THE REGISTRATION FORM Please complete all sections. All courses are offered on a non-credit basis.

REGISTRATION FEES There is a one-time non-refundable \$50 registration fee. Full payment is due upon registration. The registration fee increases to \$100 after May 8 for courses beginning June 4 and after May 22 for those starting June 18; After June 12 for courses beginning July 9 and after June 26 for those starting July 23. Enrollment closes on the Thursday of the first week for 4-week courses and on Tuesday of the first week for 2-week courses.

ONLINE REGISTRATION Once accepted into the program, you may register online 24 hours a day, 7 days a week. Payment is by credit or debit card only.

PAYMENT Payment may be made by American Express, MasterCard, or Visa. We cannot accept cash payments. Full payment is required at the time of registration.

COURSE TRANSFER FEES A \$50.00 fee will be payable for students wishing to transfer to a different course once classes have begun.

COURSE CANCELLATION & WITHDRAWAL Sotheby's Institute of Art reserves the right to cancel any course in which the number of students enrolled is deemed insufficient. All tuition and fees paid for such a course will be refunded.

To withdraw from a course, you must notify the Summer Study Office, in writing, of your intention to withdraw. You may do so by e-mailing your withdrawal to publicprogramsNY@sothebysinstitute.com or by mail, or by completing a withdrawal form, in person, at the Institute. Failure to complete a course does not constitute official withdrawal, nor does notification to the instructor, lack of attendance, or dissatisfaction with a course.

Cancellation of payment does not constitute withdrawal, nor does it reduce indebtedness to the Institute; in this case, a penalty of \$25 stop-payment must be charged.

REFUND POLICY Refunds are computed based on the date and time the written or electronic notice of withdrawal is received. The refund schedule is as follows: Up to six weeks prior to the start of the course - full refund of tuition; Up to four weeks prior to the start of the course - 80% refund of tuition; Less than four weeks prior to the start of the course - no tuition refunds.

Submission of the registration form along with full tuition payment constitutes acknowledgement and acceptance of the terms and conditions of these programs.

SIGNATURES

We have read, understand and accept the information included in the Frequently Asked Questions section and the Terms and Conditions: New York Summer Study - Pre-College.

Applicant signature

Applicant printed name

Date

Parent/Guardian signature

Parent/Guardian printed name

Date

Parental Consent Form:

New York Summer Study - Pre-College

As the parent/guardian, I certify that my child has my permission to participate in Sotheby's Institute of Art Summer Study course. I understand that he/she will be subject to the regulations of Sotheby's Institute of Art Summer Study. I acknowledge that the educational experience at Sotheby's Institute of Art includes site visits to a diverse range of institutions, organizations and facilities off-campus at locations in the New York City area. I understand the nature of these activities including the risks and requirements involved.

I release Sotheby's Institute of Art and its employees and agents from liability and responsibility for personal injury to my child or damage to property that may result from an accident or from my child's actions or otherwise while participating in any such activities comprising Summer Study.

My child will abide by the written regulations specified in the student handbook and also the oral instructions of the Sotheby's Institute of Art faculty and staff while travelling and participating in these activities. I understand that if my child fails to do so, he/she will not be allowed to participate in the course.

SIGNATURES

We have read, understand and accept the above Parental Consent Form.

Applicant signature

Applicant printed name

Date

Parent/Guardian signature

Parent/Guardian printed name

Date